

Frequently Asked Questions

Student placement

Students from all disciplines will continue to attend placement at Monash Health through the Electronic Medical Records (EMR) Go-Live periods.

Will students use the EMR?

- Students from relevant disciplines will be able to document in the EMR and will require direct supervision as per current procedure.
- Co-signing for these relevant disciplines will be completed as usual and when required in the EMR.

**Some areas including Maternity, Community, Theatres and Mental Health have a hybrid workflow setting and Pharmacy students will have EMR view only access.*

What training do students need to complete?

- Students will not attend face-to-face training.
- Students will have access to EMR training on LATTE (Online Learning Management System). Some online modules and Quick Reference Guides (QRGs) will be recommended prior/during placement, however this is not mandatory.
- Students will also have access to the www.emrmonashhealth.org website where they can view QRGs and other training materials.
- During placement students will have access to the Practice Domain.

Will students have access to the EMR?

- Students will not have a card that enables them to Tap On, Tap Off (TOTO) – all students will need to manually log on to the EMR. See QRG “Login to PowerChart” – this will be recommended as pre-placement reading.

What will happen if a student can't access the EMR?

- If the student does not have access to the EMR due to IT access request issues, then the supervisor/registered practitioner is responsible for documenting in the medical record. They may do this in collaboration with the student.

Do students need to know how to use the EMR?

- Students will need to be oriented to, and have the ability to use the EMR system within their scope of practice, checked by their clinical educator/s and/or preceptor/supervisor.
- Students are expected to demonstrate adequate proficiency using the EMR within their scope of practice as part of their placement – for any practice issues,

supervisors/registered practitioners can implement strategies to support them to reach proficiency.

Can students use personal devices?

- It is permissible for both staff and students to carry personal devices to support clinical care i.e. access to QRGs and other EMR related resources.
- Personal devices are not to be used for personal purposes during work time and any breaches will be reflected in professionalism grading/assessment.
- Please be aware of infection control measures for all devices in clinical spaces.

Will students receive EMR support from student coordinators/educators?

- Student coordinators/educators will continue to support students with administrative support such as requesting system access, troubleshooting access issues, or performance conversations around successful transition to practice issues related to clinical documentation/communication.
- Student coordinators are not in a position to teach, train or check individual student capability to use the EMR system appropriately.

For any queries please contact the student education team as per usual.