

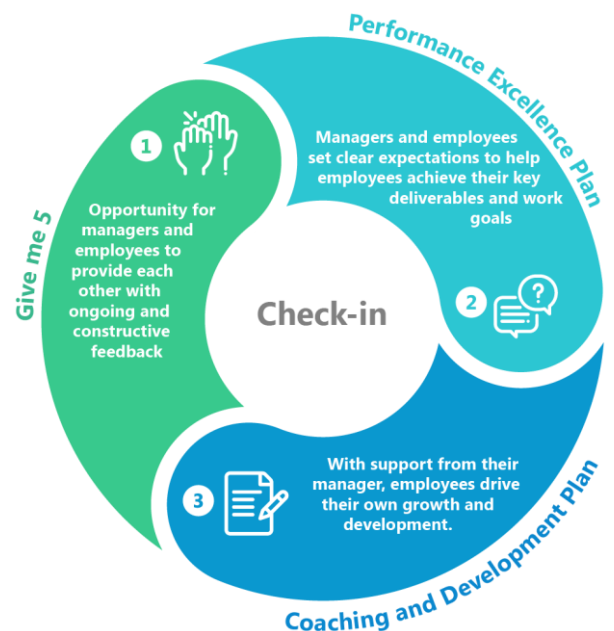


Coaching and Development Plan for Employees

The Coaching and Development Plan should result from the Give Me Five meeting. With support from your manager, this is an opportunity to drive your professional development and growth.

Using the template, agree with your manager what your top three development gaps/objectives are. Note you can have less than but no more than three to ensure your development remains focussed. These gaps/objectives will support the achievement of the goals and deliverables already agreed.

Once you have identified the development gaps/objectives use the 70/20/10 model to identify and agree the best development actions to take.



Monash Health resources to support your 70/20/10 development:

[Shadowing Program](#)
[Mentoring Program](#)

Follow-Through:

Once you have discussed your development plan with your manager, it is the employee's responsibility to be accountable for evolving the development plan and scheduling check-ins with your manager or coach on how you are progressing with your development. Ideally, you should review development plans every 3-6 months as part of a check-in.