



Personal Protective Equipment Advisor role

Monash Health is committed to ensuring the safety of its employees, patients, and families through the correct use of Personal Protective Equipment (PPE).

The introduction of the PPE Advisor role ensures we are providing strategic ongoing PPE educational resources and support to wards and units.

This includes continuous training, ensuring all information is current, and you are aware of any updates or possible variations.

The role is not a standalone position; it is additional to the current roles and responsibilities of all NaMES Education, Clinical Support, Infection Prevention, and local PPE Super User employees.

The intent is to provide ongoing support, direct observational guidance, and advice or escalation to ensure Monash Health employees are familiar and compliant with PPE processes and use.

Advisor responsibilities

It is the responsibility of every NaMES Educator, Clinical Support, Infection Prevention, and local PPE Super User to incorporate PPE Advisor responsibilities within their designated areas when attending wards/units, these include:

- Engage and communicate with the **NM/MM**, or **RN/RM In Charge**
- Discuss PPE concerns, queries and education required
- Identify correct PPE equipment is present and used as per the local area guidelines
- Review posters and information and ensure it is current
- Provide feedback where observing employee use of PPE
- Ensure correct processes are known, according to procedure
- Ensure application and removal are completed, as per the procedure
- Identify **super users** are allocated
- Engage and communicate with super users
- Provide support and updates to super users
- Ask if super users have any concerns or queries
- Facilitate ward PPE education where no super user is available
- Support super user frequent session planning needs.

Escalation process

Where unsure or concerned about any aspect of PPE, escalate your concerns to the next level. Escalation may need to be to some or all of these roles.

1. Locally to the nurse/midwife manager or RN/RM in charge
2. Infection prevention manager
3. Site PPE lead
4. Site/Program CEC
5. NaMES DDON
6. Ward / unit / program DCO
7. Site DON

