

# M365 Project Update

Presented by Emilio Pozo  
Employee Forum, Tuesday 12 October 2021



# Overview

- Project Team is fully established and SteerCo has been operating now for a few months
- Continue to remain on target to issue all employees across the organisation a M365 license
- Focus is to progressively migrate employees from the old email system to the new M365 mail service by the end of the year
  - Primary driver: migrate from an unstable email service and improve email availability
  - Approximately 5% complete (~ 1,100 high volume/transaction users successfully migrated)
  - An email notification and instructions will be provided to you when it is your turn
- M365 Teams rollout has been accelerated to support Virtual Care initiatives and the SEPHU Program



# Virtual Care Initiatives

- MS Teams is being used to support clinical practice with the use of Virtual Ward rounds in our COVID wards
  - Aim is to progressively expand this technology across all wards in our organisation
- Daily virtual consultations from infectious diseases to COVID management teams (e.g. General Medicine and Obstetrics)
- Developing capability to support virtual team meetings, virtual handovers, and virtual multi-disciplinary meetings

## MS Teams

- 6,000 M365 licences issued so far to Doctors, Nurses, Midwives, Pharmacists and Allied Health employees
- Providing access to MS Teams to support communication, collaboration and workflows
- Progressive roll out to remaining MH employees over the next 4 – 6 weeks





# Supporting your Transition to M365

## Establish Support

- 85 Champions EOIs already received <https://monashhealth.sharepoint.com/sites/M365atMonashhealth>
- Support materials via Knowledge hub <https://monashhealth.sharepoint.com/sites/M365LP>

## First Contact

- Contact by email to inform you of your migration and issue of your M365 licence
- Guidance on accessing your emails with links to support materials
- We have approximately 20,000 email accounts to migrate

## MS Teams

- Communication campaign will inform you when you receive access to MS Teams
- Clinical device updates underway, completion by mid November
- Remaining MS Teams allocation to all employees will be issued



# M365 ROADMAP

We are On Track

5

## Enhanced Capabilities

Workflow enhancements

Application Integration

Exploring Opportunities

2023

## Implementation

Outlook Migration to M365

MS Teams allocation

Virtual Care Workflows

M365 Knowledge Hub

2021

2022

## Transition

Transition from shared drives to SharePoint and One Drive

Transition from Webex to MS Teams

M365 Transformation Roadmap

# M365 Information

Follow the links below to find out more about the Monash Health M365 Project, support materials, virtual care and how to become a M365 Champion

- M365 Project Webpage

<https://monashhealth.sharepoint.com/sites/M365atMonashhealth>

- You can follow the links to the Champion EOI and Knowledge Hub from this webpage

- Knowledge Hub

<https://monashhealth.sharepoint.com/sites/M365LP>

- Virtual Care Webpage

<https://monashhealth.sharepoint.com/sites/VirtualCare>

