Monash Health acknowledges the Traditional Custodians of the land, the Boonwurrung and Wurundjeri peoples, and we pay our respects to them, their culture and their Elders past, present and future.
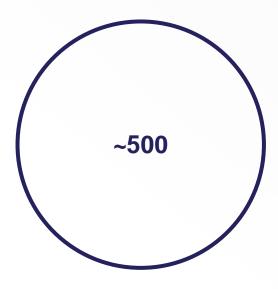
Monash
Health

Manager Briefing
Mandatory third (booster) doses

16 February 2022

Monash Health

Key Messages

~500

Booster Bookings

Evidence

Approximately 500 have not provided evidence of their booster or booking

Reconciliation of data continuing

Review today's manager email

Next week, we will be booking booster appointments for employees

Bookings will be between late February and early March to to help employees meet the final deadline

Employee to email manager and covidadministration@monashhealth.org date of booking or date planned to attend a walk-in clinic

Medical Exemptions - Reminder

1. Recently contracted COVID-19
   - 4 months exemption
   - Notify vaccination records: **vaccinationrecords@monashhealth.org**
     - No certificate from GP required

2. Non COVID-19 related
   - Employee must complete the COVID-19 Medical Exemption Form, for initial review
     - If the criteria are met the request will be referred to the VicSiS
     - If double vaccinated, can continue working

Timeline of Next Steps

Wednesday 16 February 2022 to Sunday 20 February 2022	• Check BI Portal, continue to follow up and encourage employees to be vaccinated and provide date of booking or date planned to attend walk in clinic
Monday 21 February 2022 to Friday 4 March 2022	• Data reconciled, updated list of employees without third vaccination or a confirmed booking will be booked for an appointment
Monday 5 March 2022 to Thursday 10 March 2022	• Continued data reconciliation and communications
Friday 11 March 2022	• Letters to employees who have not provided evidence of their booster • Suspended effective Sunday 13 March 2022 (unable to work)

Key Contacts

- Send evidence to covidadministration@monashhealth.org

- Please email ManagerSupportMandatoryVaccination@monashhealth.org if you have employees who don't intend to participate

- Employee hotline - 8572 5610 from 7am to 8pm, seven days a week

- Medical Exemptions - vaccinationrecords@monashhealth.org

- COVID-19 positive result: Employee COVID Notification form and vaccinationrecords@monashhealth.org

- EAP - 1300 687 327

- Vaccination hub: https://coronavirus.monashhealth.org/vaccination-hub/mandatory-vaccination/

- Manager FAQ's: https://coronavirus.monashhealth.org/vaccination-hub/vaccine-information-for-managers/