

Accreditation Preparation

Employee Forum, Tuesday 5 July 2022



National Standards Accreditation – 6 weeks to go

Accreditation week 15 – 19 August, 2022

Today's focus:

- Reminders of high-risk areas
- Local area preparation



High-risk activities to keep an eye on

- **Patient identification checks:**
 - Meal delivery times
 - Prior to medication administration
 - Transfers of care e.g., PSAs transporting patients to x-ray
- **Handovers:**
 - Assessors looking for consistency and use of ISBAR – handover tells the patient's story
 - No printed in-house handover reports/sheets
 - Include patients when possible
- **Care planning:**
 - All inpatients are to have a care plan in use
 - Know how to use the care plan, daily updating
 - Risk assessments available for all patients if needed
 - Patient weight on admission and as required documented



High-risk activities to keep an eye on

- **Hand hygiene:**
 - Assessors will look for audit results aligning with practice
 - 5 moments – all employees including Medical Officers
- **Cleaning equipment between patients:** WOWs, Vitals monitors, dressing trolleys
- **Cleaning schedules:** up to date
- **Clinical stores:** no boxes on ground, rotate stock
- **Cultural needs:** Aboriginal & Torres Strait Islander actions – identification, training, Welcoming space, spiritual space
- **Communication boards:** are they correct and current, discharge dates
- **Medications:** locked up, labelled, stored correctly – fridge temperature checks
- **Resus trolleys:** locked, checks up to date



Local area preparation next 6 weeks

- **Employee health:** vaccination program, wellbeing resources offered - discuss and show Assessors
- **Boards:** Ensure your Welcome to Ward Boards, Quality Boards, Journey Boards and New Ideas Boards are all current and up-to-date
- **Patient journey:** demonstrate in the EMR or hybrid model the flow from admission to discharge, care plans and risk assessments, multidisciplinary input, referrals, discharge planning, medications
- **Ward governance meetings/Program quality meetings:** minutes/agendas available if asked, discuss data (incidents, feedback) - invite assessors to meetings/huddles
- **Quality Improvement Plan:** relevant, up to date, are improvements making a difference?
- **Referral management:** know how to refer patients for further care
- **Patient involvement:** involve the patient and consumer in all you do, e.g., shared decision making, document goals in care plans, discharge planning



Local area preparation next 6 weeks

- **Patient information:** know how to access, give to patients
- **Posters:** family escalation of care, complaints, rights and responsibilities brochure, safety posters
- **OH&S:** inspections up to date, declutter areas, hazard reporting
- **Goals of Care and Alerts documented:** where do you find these?
- **Surveys/feedback:** results
- **Mandatory and targeted training:** show data >90%, show PPE training
- **Managers:** discuss accreditation with your team, all disciplines, clinical and non-clinical, include Medical Officers



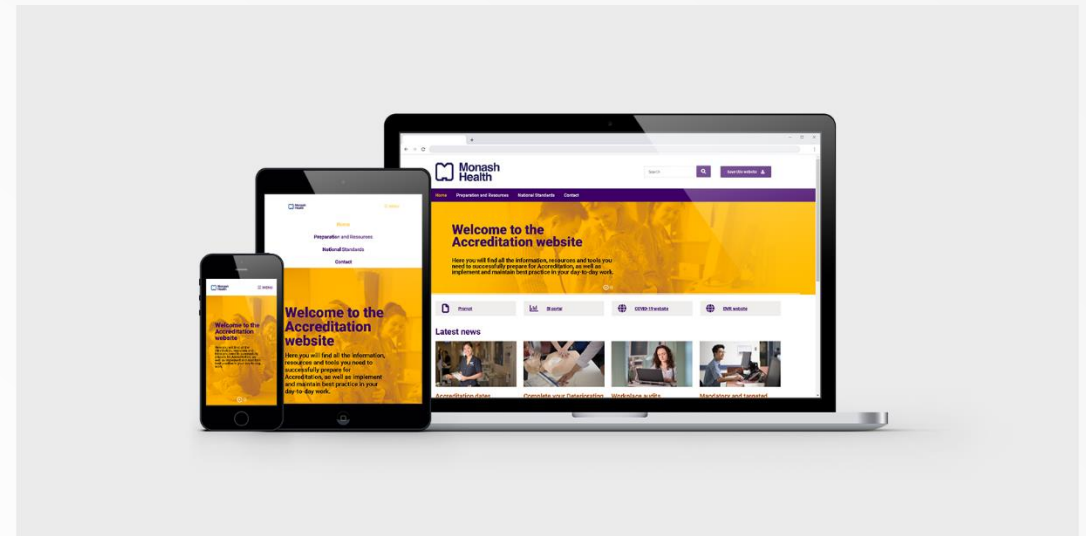
July focus

- **Training:**
 - Are you up to date?
 - Training queries to Imadmin@monashhealth.org
 - Performance appraisal queries to PerformanceReviews@monashhealth.org
- **Comprehensive care:**
 - What is comprehensive care?
 - Can you explain how you deliver safe effective care?
 - Patient's journey – admission to discharge
 - Care plans – patient involvement
- **Clinical handover:**
 - ISBAR framework
 - All disciplines conduct handover
 - Handover tells the patient's story



Employee Accreditation website

- Our employee Accreditation website:
 - The latest Accreditation news and updates
 - Planning and preparation resources
 - National Standards information
- Easily accessible via the intranet homepage
- The site can be accessed at home, work, or on your own device
- The site is updated regularly with news, events, and resources



Visit: accreditation.monashhealth.org/